



Omaheke Regional Council

PROCUREMENT MANAGEMENT UNIT

NOTICE TO CONSULTANTS

EXPRESION OF INTEREST FOR PROVISION OF CONSULTANCY SERVICES TO THE OMAHEKE REGIONAL COUNCIL

BID NUMBER: SC/RP/OMA – 009/2023/2024

1. PURPOSE

- To obtain expression of interest from consultants interested in conducting business with the Omaheke Regional Council in respects of needs in the form of services to be procured through the 2024/25, 2025/26 and 2026/27 financial years.
- Anticipated needs for the Omaheke Regional Council 2024/25, 2025/26 and 2026/27 financial years are but not limited to:
 - Consultancy Services
 - i. Engineering Services – Electrical, Mechanical, Civil, Structural
 - ii. Architects
 - iii. Quantity Surveying Services
 - iv. Town Planning Services
 - v. Feasibility Studies (Technical and Social)
 - vi. Cadastral Surveying Services
 - vii. Economic Services (Compilation of Project proposals and business plans)
- To be eligible to be considered the following should be provided
 - Recent Company Profile
 - Valid Company Registration Certificate
 - Valid Registration to the applicable service controlling body (ACEN etc.)
 - An original valid Good Standing Tax Certificate
 - An original Good Standing Social Security Certificate
 - A valid Affirmative Action Compliance Certificate, proof from the Employment Equity Commissioner that bidder is not a relevant employer or exemption issued in terms of section 42 of the Affirmative Action Act, 1998

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All official correspondence must be addressed to the Chief Regional Officer

- Original letter from bank conforming banking details (letter should be on letterhead, stamped and signed by bank official).
- Kindly take note that consultants expected to submit company profiles are those that have the above mentioned services listed on their founding statements / company registration documents
- In addition consultants who did work for Omaheke Regional Council in the past and with outstanding Ass-Built drawings should submit them before being considered.

2. SUBMISSION OF DOCUMENT

Submissions of expression of interest are to be submitted in a sealed envelope, hand delivered or couriered to Omaheke Regional Council, Gobabis, Namibia for Attention: Procurement Management Unit. Bid number should clearly be displayed on the envelope with the services offered.

It is important to note that no faxes or e-mails of completed documents are to be submitted.

3. Closing Date for submission: 16 May 2024 at 10H00 AM

4. ENQUIRIES

Mr. SW Imasiku

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